



Role of the Director of Lifesaving Operations

Role: The director of lifesaving operations has overall responsibility for the club's administration services and communication.

Responsible to: The club president and board

Member of: The club board and lifesaving team

Responsibilities:

1. Management of the club's lifesaving teams and providing appropriate oversight of their activities
2. Ensuring high-quality patrols by establishing rosters with qualified members in accordance with LSV requirements
3. Follow-up and debrief with the patrol captain and relevant patrollers for any incidents that occur on patrol; Providing information to LSV and the club president as required
4. Ensure lifesaving equipment such as IRBs, boards, tubes, etc., are fit for purpose, available and appropriately maintained
5. Oversee the timing, rostering and execution of lifesaving award training
6. Reviewing and implementing any directives and policies from LSV and SLISA
7. Communicating as necessary with local authorities on patrol operations
8. Providing a report at each board meeting on their area of responsibility
9. Providing an annual report on their area of responsibility prior to the AGM
10. Liaising regularly with the president on their area of responsibility
11. Serving as an HLSC delegate and voting member on the LSV Lifesaving Operations Council, with meetings held monthly

Knowledge and skills:

1. Required
 - a. Patrolling member
 - b. Well informed about club activities
 - c. Full understanding of the club's requirements to meet its lifesaving patrol obligations according to LSV
 - d. Full understanding of the requirements for lifesaving services in all areas of their responsibility including patrolling award structures, first aid, communications, powercraft and equipment
 - e. Ability to organise and delegate effectively to their team members
 - f. High degree of leadership and strong communication skills
 - g. Ability to allocate consistent weekly effort to the performance of the responsibilities and duties described

- h. Possess a working with children check
- 2. Desirable
 - a. Hold all awards required for the club to meet its lifesaving patrol obligations
 - b. Previous office holder in the lifesaving team

Duration of appointment: Two years

Method of appointment: The director of lifesaving operations is appointed by a vote of members in an election held at an annual general meeting, in line with the club constitution.

Estimated time commitment required: 6-8 hours per week, depending on the time of year